



HARPENDEN TOWN COUNCIL

CLOSER TO THE COMMUNITY

31 October 2018

Dear Sir/Madam

Invitation to tender to deliver 100% affordable housing scheme

I am delighted to inform you that the Town Council is now inviting offers for the freehold interest of the Former Westfield Allotments site to deliver and manage the 100% Affordable Housing development.

We have **secured outline planning permission** for 24 affordable dwellings comprising 16 houses and 8 flats together with associated access road, parking and landscaping.

The site that the Town Council owns is located in a highly sustainable area near to Harpenden Town Centre. It is next to a large open space and a disused railway line which is now a public foot and cycle path. The path provides a quick and easy access to open countryside.

Our Tender pack for this opportunity is enclosed with this letter and can be found on our website at the following link.

<http://www.harpenden.gov.uk/vacancies-and-tenders>

The deadline for Tender return is: **12 noon on Wednesday 19 December 2018.**

4 hard copies of the Tender should be sealed and sent to:

Carl Cheevers – Town Clerk

Town Hall, Leyton Road, Harpenden. AL5 2LX

01582 768278

carl.cheevers@harpenden.gov.uk

www.harpenden.gov.uk

Mr Carl Cheevers
Town Clerk
Harpenden Town Council
Town Hall, Leyton Road
Harpenden
AL5 2LX

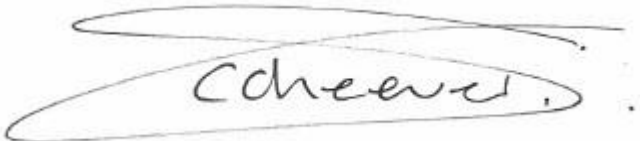
We will be holding a Tender information session at 2pm on 27 November 2018. This will be open to any organisation that has confirmed their intention to submit a tender ahead of the deadline set out in the tender pack.

When submitting a Tender, please provide all information that we have request and any additional information that you deem relevant. Failure to provide us with all the information requested may invalidate your application.

The Town Council is working to the following timetable.

Milestone	Date
Tender documents advertised to prospective purchasers	2 November 2018
Deadline for confirmation of any intentions to tender	16 November 2018
Tender information sessions	27 November 2018
Deadline for Tender Return	19 December 2018
Start of Evaluation Panel work	20 December 2018
Completion of Evaluation Panel work	18 January 2019
Approval of preferred tenderer at Council	28 January 2019

Yours sincerely



Carl Cheevers

Town Clerk, Harpenden Town Council

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