

**HARPENDEN TOWN COUNCIL
RISK REGISTER 2018/19
APPROVED AT COUNCIL MEETING ON 28 JANUARY 2019**

1. [CORPORATE AND STRATEGIC RISK REGISTER](#)

Including:

- 1.1 Democratic Representation and Reputation
- 1.2 Financial Management
- 1.2a Banking
- 1.3 Statutory and Consultative Bodies
- 1.4 Staffing and Employment
- 1.4a Driving and Cycling on Council Business
- 1.5 Information, Website and Social Media
- 1.6 Premises and Assets General
- 1.6a Assets – land adjacent to Westfield Recreation Area
- 1.7 General Public
- 1.8 Events – General
- 1.9 Contractors – General
- 1.10 GDPR

2.1 [OPEN SPACES RISK REGISTER](#)

Including:

- 2.1.1 Commons Walk
- 2.1.2 Common, Greens and Open Spaces
- 2.1.3 Allotments
- 2.1.4 Lydekker Park
- 2.1.6 Vehicles and Plant
- 2.1.7 Pest Control
- 2.1.8 Lydekker Park Events
- 2.1.10 Harpenden Common Carnival (Discovery Day)
- 2.1.11 Bat and Butterfly Surveys
- 2.1.12 Westfield Recreation Ground
- 2.1.13 Porters Hill Park
- 2.1.14 Marquis Lane Open Space
- 2.1.15 Batford Springs Nature Reserve
- 2.1.17 Diamond Jubilee Structures

2.2 [TOWN CENTRE RISK REGISTER](#)

Including:

- 2.2.1 Town Centre Concourse and General
- 2.2.3 Harpenden in Bloom Planting
- 2.2.4 Public Conveniences
- 2.2.5 Street Furniture
- 2.2.6 Christmas Carnival
- 2.2.7 Christmas Lights
- 2.2.8 Farmers Market
- 2.2.10 Lydekker Car Park
- 2.2.11 Air Raid Shelters
- 2.2.13 Working on Highway / Footway for HCC / SADC
- 2.2.14 Winter Maintenance
- 2.2.15 Christmas Tree Installation

2.2.16 Snow Angels Winter Clearance Scheme

PARK HALL AND TOWN HALL RISK REGISTER

Including:

2.3 **PARK HALL**

- 2.3.1 Park Hall
- 2.3.2 Park Hall Kitchen and H&S
- 2.3.3 Park Hall Disabled Ramp
- 2.3.4 Park Hall Fire Inspection Assessment (not included here)

2.4 **TOWN HALL**

- 2.4.1 Town Hall
- 2.4.2 Information Point
- 2.4.3 Office Risks
- 2.4.4 Council Meetings
- 2.4.5 Public Communications, including Forum, Town Guide etc.
- 2.4.6 Town Hall Chamber – External Use
- 2.4.7 Town Hall Fire Inspection Assessment (not included here)

2.5 MEMBERS AND CIVIC ACTIVITIES RISK REGISTER

Including:

- 2.5.1 Civic Representation / Mayoral Activities
- 2.5.2 Civic Events
- 2.5.3 Town Twinning
- 2.5.4 Mayoral Visits
- 2.5.5 Remembrance Day Service
- 2.5.6 Civic Service
- 2.5.7 Annual Town Meeting and Mayor Making

2.6 OTHER SERVICES

- 2.6.1 Planning and Development Control
- 2.6.2 Community Grants