



**WOULD YOU LIKE TO ENTER THE HARPENDEN IN BLOOM BEST COMMUNAL GARDEN COMPETITION? IF YOU SHARE, HAVE ACCESS TO, OR HELP MAINTAIN A COMMUNAL GARDEN, WE WELCOME ALL ENTRIES.**



# HARPENDEN IN BLOOM

## Best Communal Garden

### 2019



### WHAT THE JUDGES

Presentation

Providing an interesting layout and making good use of space.  
Good maintenance with tidy lawns, dead heading and weeding carried out.

Planting

Good use of plants types ie: bedding, shrubs, vegetables, differentiation in height, size, positioning and colour in accordance with soil type and habitat



Innovation

Creative ideas for use of awkward spaces

### ARE LOOKING FOR

Sustainability

Evidence of features which encourage wildlife such as nesting boxes, bird tables, bug homes, pollinators, composting and water butts

Team Work and Community

Engagement

Involving the community with planning, planting, growing, use and enjoyment of the projects and activities

**Closing date for entries:**

**FRIDAY 21 JUNE 2019**

**Judging will take place in early July**

**The winning entrant will receive a gift voucher and a certificate presented by the Town Mayor at a Harpenden in Bloom prize giving event**

## HARPENDEN IN BLOOM BEST COMMUNAL GARDEN 2019

Please complete and return all posted entries, or email all required information for electronic returns. Return to:  
Harpenden Town Council, Town Hall, Leyton Road, Harpenden, Herts; AL5 2LX OR  
harpenden.town.council@harpenden.gov.uk

Contact Name:.....Contact Role: .....

Contact Address: .....

Contact telephone No: ..... Contact email address: .....

Tell us a little bit about your communal garden .....

Who maintains your garden? Residents / Local community / Contractors



# HARPENDEN TOWN COUNCIL

*CLOSER TO THE COMMUNITY*

## **Contact Privacy Notice**

The information you provide (personal information such as name, address, email address, phone number, organisation) will be processed and stored so that it is possible to contact you and respond to your correspondence, provide information and/or access our facilities and services. Your personal information will be not shared or provided to any other third party.

### **The Councils Right to Process Information**

GDPR (Data Protection Act 1998) Article 6 (1) (a) (b) and (e)

Processing is with consent of the data subject

Processing is necessary for compliance with a legal obligation

Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller

### **Information Security**

Harpenden Town Council cares to ensure the security of personal data. We make sure that your information is protected from unauthorised access, loss, manipulation, falsification, destruction or unauthorised disclosure. This is done through appropriate technical measures and appropriate policies.

We will only keep your data for the purpose it was collected for and only for as long as is necessary. After which it will be deleted.

### **Children**

We will not process any data relating to a child (under 16) without the express parental/ guardian consent of the child concerned.

### **Your Rights**

#### **Access to Information**

You have the right to request access to the information we have on you. You can do this by contacting our Harpenden Town Council: [Harpenden.Town.Council@harpenden.gov.uk](mailto:Harpenden.Town.Council@harpenden.gov.uk)

### **Information Correction**

If you believe that the information we have about you is incorrect, you may contact us so that we can update it and keep your data accurate. Please contact:

[Harpenden.Town.Council@harpenden.gov.uk](mailto:Harpenden.Town.Council@harpenden.gov.uk)

### **Information Deletion**

If you wish Harpenden Town Council to delete the information about you please contact:

[Harpenden.Town.Council@harpenden.gov.uk](mailto:Harpenden.Town.Council@harpenden.gov.uk)

### **Right to Object**

If you believe that your data is not being processed for the purpose it has been collected for, you may object: Please contact the Town Clerk: [carl.cheevers@harpenden.gov.uk](mailto:carl.cheevers@harpenden.gov.uk)

### **Rights Related to Automated Decision Making and Profiling**

Harpenden Town Council does not use automated decision making or profiling of individual personal data.

### **To Sum Up**

In accordance with the law, we only collect a limited amount of information about you that is necessary for correspondence, information and service provision. We do not use profiling, we do not sell or pass your data to third parties. We do not use your data for purposes other than those specified. We make sure your data is stored securely. We delete all information deemed to be no longer necessary. We constantly review our Privacy Policies to keep it up to date in protecting your data.

### **Complaints**

If you have a complaint regarding the way your personal data has been processed you may make a complaint to the Town Clerk at Harpenden Town Council Council:

[carl.cheevers@harpenden.gov.uk](mailto:carl.cheevers@harpenden.gov.uk) and the Information Commissioners Office

[casework@ico.org.uk](mailto:casework@ico.org.uk) Tel: 0303 123 1113

**CARL CHEEVERS**

**Town Hall Leyton Road Harpenden Herts AL5 2LX**

**Tel: 01582 768278**

**Email: [Harpenden.Town.Council@harpenden.gov.uk](mailto:Harpenden.Town.Council@harpenden.gov.uk) Website [www.harpenden.gov.uk](http://www.harpenden.gov.uk)**



# HARPENDEN TOWN COUNCIL

*CLOSER TO THE COMMUNITY*

## Consent - Contact Information

I agree that I have read and understand Harpenden Town Councils Privacy Notice. I agree by signing the consent below that the Council may process my personal information for providing information and corresponding with me.

I understand that I have the right to request modification on the information that you keep on record.

I understand that I have the right to withdraw my consent at any time and also can request that I am removed from your database.

Signed: .....

Print Name: .....

Email: .....

Date: .....

\*This form can be found online by visiting [www.harpenden.gov.uk/consent](http://www.harpenden.gov.uk/consent)

CARL CHEEVERS  
Town Hall Leyton Road Harpenden Herts AL5 2LX  
Tel: 01582 768278  
Email: [Harpenden.Town.Council@harpenden.gov.uk](mailto:Harpenden.Town.Council@harpenden.gov.uk) Website: [www.harpenden.gov.uk](http://www.harpenden.gov.uk)